



Astrea Academy Trust

INSPIRING BEYOND MEASURE

## Admin & Business Management Career Pathway

### Admin & Business Management Career Pathway

Admin Apprentice  
Level 3 Business Administrator Apprenticeship



Admin Assistant  
Level 3 Business Administrator Apprenticeship



Operations Assistant  
Level 3 Business Administrator Apprenticeship or  
Level 4 School Business Professional Apprenticeship



Executive Assistant to Leadership Team  
Level 4 Governance Officer Apprenticeship or  
Level 4 School Business Professional Apprenticeship



Operations Manager\*  
Level 4 School Business Professional Apprenticeship or  
Level 5 Operations or Departmental Manager Apprenticeship



Regional Operations Manager\*  
Level 5 Operations or Departmental Manager Apprenticeship or  
Level 6 Chartered Manager (Degree) Apprenticeship

*Please note, career pathway progression is subject to available roles within the organisation and dependent upon a successful interview.*

